**Notice of Annual General Meeting 2023**

The Annual General Meeting of the Caboolture Touch Association (CTA) will be held on:

**Date:** Wednesday 20th of September 2023

**Venue:** Caboolture Touch Association

 Petersen Road Sports Complex

 187 Petersen Road, Morayfield QLD 4506

**Time**: 6:00pm for member registration and 6:30pm start

All team delegates are requested to notify their team members of this opportunity to participate as a valued member of CTA. In accordance with the CTA By-Laws and Caboolture Sports Club Limited CAN [164 130 152] Sporting Club By-Laws, any financial members of CTA or their proxy shall be entitled to vote at the meeting.

**Management Committee Nominations**

Eligible members are invited to nominate for CTA management committee positions by using the attached nomination form. Nomination forms are to be returned to CTA via email (secretary@caboolturetouch.com ) or in person to the CTA office by **6:30pm on Tuesday the 5th of September 2023.**

Copies of the CTA Constitution, By-Laws, Annual Report, Financial Statements, and Minutes from the last AGM will be made available 7 days prior to the meeting for all members upon request and at the AGM.

**Proxies**

Proxy voting forms are to be returned to CTA by **6:30pm on Monday the 18th of September 2023**. Please note that only one proxy vote can be held by one financial member attending the AGM and must be lodged through the attached form to CTA via email (admin@caboolturetouch.com) or to the Caboolture Touch Office.

**Special Resolutions / Motions**

Any member wishing to propose any items for general business must do so in writing (or using the Special Resolution form) no later than **6:30pm on Monday the 11th of September 2023**. Please note, there will be no general business taken from the floor.

A list of nominees will be announced to members on Tuesday 12th of September 2023.

Nomination, proxy voting and special resolution forms are also available on the website and upon request from the CTA office.

With thanks,

CTA Management Committee